



# AGENDA

## RFL BOARD OF DIRECTORS

**Location** Northridge Law Offices, 90 Bartholomew Close London EC1A 7BN  
**Date & Time** Wednesday 1<sup>st</sup> December 2021, 0900hrs until 1400hrs

**Present** Simon Johnson, Ralph Rimmer, Karen Moorhouse, Chris Brindley, Chris Hurst, Sandy Lindsay and Rimla Akhtar.  
**Chairperson** Simon Johnson

**In attendance** Tony Sutton  
Robert Graham  
Michelle Gibson (minutes)

Item No	Agenda Item	Who
1.0	<b>Apologies:</b> None	
2.0	<b>Declarations of Interest</b>	
3.0	<b>Minutes from the previous meeting and Action Tracker</b> 3.1 <i>Draft Board Meeting minutes – 8 October 2021</i> 3.2 <i>Action Tracker from the meeting – 8 October 2021</i>	Simon Johnson
4.0	<b>Matters Arising from Minutes</b>	All
<b>Items for Discussion/Decision</b>		
5.0	<b>Update on Strategy and Realignment</b> The purpose of this agenda item is to discuss the current status of the Strategy workstreams in the context of the financial landscape of the sport and the RFL, including: 5.1 Strategy Working Group; 5.2 Realignment Working Group; 5.3 consider and, if thought appropriate, approve the timings in relation to any change in competition structure  <i>Paper and draft Heads of Terms, Timelines, Communications Plan and Staff Briefing Overview attached.</i>	Ralph Rimmer / Karen Moorhouse

6.0		<p><b>Council Meeting</b></p> <p>The purpose of this agenda item is to discuss the Council Meeting on 8<sup>th</sup> December.</p> <p><i>Agenda and Papers circulated.</i></p>	All
7.0	<p>7.1</p> <p>7.2</p>	<p><b>Financial Matters</b></p> <p>The purpose of this agenda item is to:</p> <p>receive an update on the 2021 Management Accounts and Forecast Outturn; and</p> <p>discuss, and seek to approve, the RFL's budget for 2022.</p> <p><i>Papers (x2) attached and Presentation on the day.</i></p>	Robert Graham / Tony Sutton
8.0	<p>8.1</p> <p>8.2</p>	<p><b>Rugby League World Cup 2021 and Maximisation</b></p> <p>The purpose of this agenda item is to receive an update on:</p> <p>delivery of the World Cup in 2022 including discussions with IRL; and</p> <p>to de-brief from the international matches held in October / November.</p> <p><i>8.2 - Paper attached.</i></p>	Ralph Rimmer / Dave Rotheram
9.0		<p><b>Challenge Cup</b></p> <p>The purpose of this agenda item is to consider the RFL's strategy in relation to the Challenge Cup in 2022 and beyond.</p> <p><i>Paper attached.</i></p>	Mark Foster
10.0		<p><b>Attendance at Matches</b></p> <p>The purpose of this agenda item is to consider the range of actions being taken to seek to support clubs in maximising attendances at matches in the 2022 Season.</p> <p><i>Paper attached.</i></p>	All

Governance and Operational			
11.0		<p><b>Governance and Operational Rules</b></p> <p>The purpose of this agenda item is to:</p> <p>11.1 discuss Board appraisals;</p> <p>11.2 discuss the recommendations from the BDO Assurance including, if thought appropriate, approving Board Terms of Reference, Induction Sign Off Statement, and Information Sharing Protocol; and</p> <p>11.3 receive an update on matters relating to Covid and consider, and if thought appropriate, approve a revised Covid match fulfilment protocol.</p> <p><i>11.2 – Paper and draft Board Terms of Reference, Induction Sign Off Statement and Information Sharing Protocol attached.</i></p> <p><i>11.3 – Paper attached.</i></p>	Simon Johnson / Karen Moorhouse / Robert Graham
12.0		<p><b>Head Contact</b></p> <p>The purpose of this agenda item is to:</p> <p>12.1 discuss the RFL's action plan regarding head contact; and</p> <p>12.2 seek the Board's approval of changes to the Graduated Return to Play Process for concussions.</p> <p><i>Action Plan and Paper attached.</i></p>	Laura Fairbank
Chief Executive Officer & Quadrant Reports			
13.0		<p><b>Chief Executive Officer's Report</b></p> <p><i>Paper by Ralph Rimmer</i></p>	
14.0		<p><b>Chief Commercial Officer's Quadrant Report</b></p> <p><i>Paper by Mark Foster</i></p>	
15.0		<p><b>Chief Regulatory Officer's Quadrant Report</b></p> <p><i>Paper by Karen Moorhouse</i></p>	
16.0		<p><b>Chief Operating Officer's Quadrant Report</b></p> <p><i>Paper by Tony Sutton</i></p>	
17.0		<p><b>Chief On-Field Officer's Quadrant Report</b></p> <p><i>Paper by Dave Rotheram</i></p>	
18.0		<p><b>RFL Operational Plan 2021 &amp; RLWC2021 Maximisation and Transition Plan</b></p>	

		<p>The purpose of this agenda item is to provide the Board with an update on the progress of the Operational Plan.</p> <p><i>Paper by Alison O'Brien</i></p>	
		<b>Other</b>	
19.0		<p><b>Litigation</b></p> <p>The purpose of this agenda item is to provide the Board with an update on existing or pending litigation.</p> <p><i>Paper by Robert Hicks.</i></p>	
20.0		<p><b>RLWC2021 Update</b></p> <p>The purpose of this agenda item is to keep the Board appropriately updated on RLWC2021 (in conjunction with agenda item 6).</p> <p><i>No meetings within the period.</i></p>	
21.0		<p><b>Board Sub-Committee Minutes</b></p> <p>The purpose of this agenda item is to receive minutes and/or Chair reports from any Sub-Committee meetings or Club meetings held within the period.</p> <p><i>Championship and League 1 Clubs' Forum – 3 November 2021</i>  <i>Audit &amp; Risk Committee meeting – 4 November 2021</i>  <i>Clinical Advisory Group meeting – 8 November 2021</i></p>	
22.0		<p><b>Risks</b></p> <p>The purpose of this agenda item is to update the Registers of any risks that arise from the meeting.</p>	
23.0		<b>Any Other Business</b>	
24.0		<b>Date of Next Meeting – Wednesday 16 February 2022</b>	