



MINUTES

Community Board Minutes

Location:	RFL, House of Sport, Gate 13, Rowsley Street, Manchester, M11 3FF Parking - M11 3DU	Date:	Wednesday 29 November 2023
In Attendance:	Fred Baker, Peter Moran, Sqn Ldr Damian Clayton MBE, Trevor Hunt, Stuart Prior, Sue Taylor, Steve Curtis, Neil Ashton,	Chairperson:	Sandy Lindsay MBE
RFL Officers in Attendance:	Tony Sutton, Kelly Barrett, Robert Hicks	Invited Guests:	
Apologies:	Marc Lovering, Lee Mitchell, Jan Robinson		

Item No.	Agenda Item	Action
1.0	Welcome & Apologies Ms Lindsay welcomed everyone to the meeting. Apologies were noted from Mr Lovering, Mr Mitchell and Ms Robinson.	
2.0	Minutes of the September meeting The minutes of the 20 th of September 2023 were agreed as a true record of the meeting.	
3.0	Matters Arising The Action Tracker review was shared with the group. Ms Barrett presented on each individual action. 1) Coach Education – An agenda item for the meeting 2) Match Officials – An agenda item for the meeting. 3) League Fine Money – Reinvested into the purchase of more Head Cams or Education – Ms Barrett to address with the Leagues.	Ms Barrett
4.0	Coaching and Match Officials Update Mr Sutton provided an update on Coaching. We had received positive feedback from Warrington College, they have reported the following completion rates: 100% achievement (Level 1 Award), 90.5% achievement (Level 2 Certificate). In addition, Mr Sutton provided an update on Chartered Institute for the Management of Sport and Physical Activity (CIMSPA). The Community Board were appreciative of the work that Mr Tunningley and Mr Spurr had undertaken to ensure the successful delivery of the	

	<p>courses whilst transitioning the administration back into the RFL.</p> <p>In conjunction with Sport England there is a move to hold a national workforce register in response to the White Review to monitor coaches moving between sports.</p> <p>Mr Sutton informed the Board that the RFL are reviewing the delivery of training to the game with a view to engage with external agencies to help create and deliver training resources.</p> <p>Mr Sutton then provided an update on match officials. He had undertaken a referees training course at West Hull to understand how these were delivered and what the engagement was from societies in transitioning people into officiating. Further work is required in this area which will become a focus in 2024.</p> <p>It was agreed that Coaching and Match Officials would be standing agenda items in 2024.</p>	Ms Barrett
5.0	<p>Brain Health</p> <p>Mr Hicks updated the Community Board on the 44 Brain Health recommendation that were presented and approved at the RFL Board on the 21st of November 2023.</p> <p>The Community Board were taken through the changes which related to the Community Game and were supportive.</p> <p>The launch of these changes will take place on the 7th of December with resources currently being prepared.</p>	
6.0	<p>Community Board Applications</p> <p>Ms Lindsay updated the Board on the applications received for new Community Board members. Over 30 applications were received with some covering a wide spectrum of knowledge and experience.</p> <p>It was agreed that Mr Baker, as an independent representative, would sit on the interview panel if diaries can be made to work. Ms Barrett to liaise on the interview date which is likely to be in January 2024.</p>	Ms Barrett
7.0	<p>Any Other Business</p> <p>Ms Lindsay felt it appropriate to recognise and thank Peter Moran, Independent representative, Damian Clayton, Armed Forces representative and Jan Robinson Tier 5 Youth and Junior Club representative who were all standing down from their positions.</p> <p>Peter and Damian have served on the Board since its inception with Jan serving three terms.</p>	
8.0	<p>Meeting Close</p> <p>The meeting closed at 6.15pm.</p>	